# **Summer Garden Party**

Hosting a garden party is a great way to spend time with friends and family, enjoy the sunshine, and fundraise.

#### What you'll need

- An outdoor space for the party
- Decorations streamers, balloons, fairy lights...
- Food and drink
- Tables and chairs, or bean bags
- Cardboard collection boxes
- Prizes for games/activities



# Getting ready for the event

- Pick a date The date of your garden party could coincide with a calendar event. For instance the 4th of July, the Wimbledon tennis finals, or the summer solstice.
- Select a venue If your garden isn't big enough, ask a friend or family member is you can hold the event at theirs. You could also contact local schools or businesses with large outdoor areas to see if you can hold your summer party there.
- Sell tickets for a set price or charge people for food and drink.
- Why not hold a raffle, offer face-painting, ask your local garden centre if they can donate plants or seeds for you to sell on the day.



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 Advertise your event. Make posters to put up in your local area or send them to your friends and family to help distribute.

### On the day

- Decorate your garden put up Meningitis Research Foundation materials, balloons, fairy lights etc.
- Prepare the food and drinks for your guests, and set up tables and chairs.
- Welcome your guests, let them know why you are fundraising for Meningitis Research Foundation, and remember to take lots of photos to share on social media!

### Top tips

- Hide champagne corks around the garden and then give the lucky finder a bottle of bubbly.
- If you want to do a garden party on a smaller scale, then hold a picnic in your local park instead.
  Get everyone to bring food, provide some cakes and refreshments and ask everyone to give a donation.

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- Having a collection box for guests to add donations to is also another great way to get a bit of extra cash on the day.
- Ask any friends or family who were unable to attend to make a donation to your fundraising page instead.

#### The important bits

- Be sure to keep your food fresh and hygienic by using gloves
- If you plan on serving alcohol at your event then you may need a licence, and always ensure that alcohol is only given to guests over the age of 18
- Keep the money you raise safe and pay it in to MRF as soon as you can





