

CoMO Conference 2025 – Details for those self-funding

The [Radisson Red](#) sits on the beautiful waterfront of Cape Town and is within easy reach of the airport. It is also within walking distance of the iconic V&A Waterfront.

CoMO will be providing a packed agenda from Friday evening 20th June to Sunday 22nd June (ending 3pm). From expert speaker updates on the latest research to opportunities to network with other members and learn new skills, there will be something for everyone.

Conference place details

We are providing accommodation as part of the CoMO Conference 2025 conference package. Members may book single rooms, double rooms or a conference place with no accommodation provided. All accommodation booked includes breakfast.

Based on feedback we have received on previous conferences; we have taken care to select a high-quality venue. We believe that this hotel will meet everyone's needs and that you will thoroughly enjoy staying there.

All bookings made before **28th February 2025** will receive an early bird discount.

A conference package includes:

- Accommodation and breakfast for Friday and Saturday nights at the Radisson Red hotel. Room details can be found on the [hotel website](#). All rooms contain a double bed as standard. Twin rooms have limited availability; if you would like to book a twin, please get in touch with us directly so that we can confirm availability.
- Food and drinks for one person during the conference, to include dinners on the Friday and Saturday evenings and lunches on the Saturday and Sunday.
- Access to all conference sessions for one person.

Breakdown of costs

Booking period	Room for one	Room for two		No accommodation
	One conference place	Two conference places	One conference place	One conference place
Up to 28th February 2025	£400	£700	£500	£200
After 28th February 2025	£450	£750	£550	£250

Making your booking

Step 1: Go to [the booking form](#), hosted on the MRF website.

Step 2: Select one of the options listed and complete the form on the following page. You may select options to allow up to three conference participants per member organisation. If you require an option not provided on the form, please [get in touch](#) with us directly.

Step 3: If you want to select multiple options (for example, a double room and a single room), please select one option (for example, a double room) first and click “continue”. Then complete all the form details on the next page.

Next, after clicking “add to basket”, you can select “add more items to basket” to select the second option (for example, a single room).

Once you have provided all the necessary details, click “go to my basket” to proceed to payment.

Step 4: You will receive a confirmation email after making your booking. If you do not receive this, please [get in touch](#).

[Make your booking now >>](#)

Booking cancellations

If you need to cancel a place you have booked at the conference, please get in touch with a member of the CoMO team as soon as possible.

Up until 15th April – you will be reimbursed the full amount, minus a £20 admin fee.

After 15th April – we are not able to guarantee that a full reimbursement will be made, due to the cancellation terms of our contract with the hotel.

Booking your transport

This year’s conference is due to run from approximately 6:30pm local time on Friday 20th June 2025 and end at 3pm on Sunday 22nd June 2025. Please bear this in mind when booking transport so that you are able to participate in all sessions at the conference.

It may also be necessary to arrange a visa or visas for your trip, depending on where you are departing from or any countries you are travelling through. Please check this when you make your bookings.

We recommend ensuring you have adequate travel insurance in place ahead of your trip. Ideally, this should cover:

- Emergency evacuation expenses; all medical and hospitalisation expenses including emergency assistance, accidental death and disability; personal injury; and repatriation expenses.
- Damage, theft or loss of electronic goods, camera equipment, mobile phones, personal baggage, money and any other personal effects or goods.
- Cancellation or curtailment of the visit for any reason whatsoever.
- Additional costs incurred by missing flights.

Extending your visit

We know that sometimes members would like to extend their visit when they join us at a conference. If you would like to do this at the discounted rate shown above, you can do so via Walthers, the company we are using to organise the conference. Please get in touch with either Leanne@walthers.co.za or darshana@walthers.co.za and let them know you are part of the CoMO conference group.

We look forward to seeing you soon and if you have any other questions, please [get in touch](#).