

# Christmas Wrapping Guide

Setting up a gift wrapping station is a fantastic way to provide a helpful service. It's great for those who are rushing around and don't have time to wrap their presents or aren't able to wrap presents, and you'll be spreading that all important Christmas joy.

## Getting ready for the event

- Pick a date– Ideally you'll want to pick a date when holiday sales will be at their peak.
- Venue – Get in contact with managers of your local shopping centres and ask them if they would be willing to let you set up a wrapping station in store. There may be a University Christmas fair that you could set up a wrapping station at.
- Source wrapping paper – speak to local businesses about donating wrapping paper and ribbons/bows. You can advertise on the stall that they were donated by certain businesses and it will save on costs
- Advertise your event - Set a date and start publicising the event through social media, and make posters or flyers to put up in and around the shopping centre/campus.



## The important bits

- Make sure you clear up any scrap pieces of wrapping paper to avoid creating a tripping hazard

"My advice for fundraisers is to step outside of your comfort zone, have fun and be creative!"

- Hattie Webb, Kilimanjaro

## What you'll need

- A variety of festive wrapping paper
- Gift boxes and bags
- Tape dispensers
- Gift tags
- Gold and silver pens for writing
- Tables and chairs
- Holiday decorations to make your station more inviting – lots of tinsel!
- Buckets/tins



## On the day

- Get to your wrapping station location early to set up and make sure everything looks festive!
- Make sure your festive helpers each have a role – you could have one person talking to customers and taking donations, another wrapping and someone else adding finishing touches to the gift wrapping.
- It's best to ask for any donations but you can put suggested donations for different sizes or amounts of presents.

## Top tips

- Have a “tip” jar or as a themed twist a “reindeer fund” jar to get extra donations
- Get your group to dress up as elves.
- Contact local businesses on campus to see if they'll donate supplies or refreshments for your wrapping extravaganza
- You could also run a raffle alongside the present wrapping in order to boost donations

Hattie raised £175 from her Christmas wrapping stall!

- Hattie Webb, Kilimanjaro