

# Online Class Guide

Do you have a skill that others might be keen to learn? Then why not host online classes in exchange for donations!

## Getting ready for the event

- Choose your skill - Cooking, knitting, yoga, and playing a musical instrument are all great examples!
- Advertise your class - Post about your class on social media, and invite your friends and family. Encourage them to share the event with their own networks in order to reach even more people!
- It's also worth thinking about any relevant Facebook groups that you could share the event into, and decide whether your class is going to be a one-off event or a weekly occurrence.
- Decide how you're going to host your online class - video calling platforms such as Zoom and Google Hangout both work great!
- Collect donations - Ask people to donate a set amount onto your JustGiving page to be given access to the class.

## What you'll need

- Any relevant equipment, depending on what you will be teaching in your class
- A computer with webcam and microphone



## On the day

- Set up your equipment, and test the sound on your computer to make sure that everything is working properly.
- Share the link for people to join the class, and start teaching!

## Post event

- Thank your friends for taking part and share an update on your JustGiving page to let your supporters know how it went.
- Schedule your next class!

## The important bits

- Make sure that you have a safe environment to teach from.

## Top tips

- Share the link to your JustGiving page throughout the event, people might be enjoying it so much that they're willing to donate that little bit extra!
- Make sure you mention in your class why you are supporting Meningitis Research Foundation and how people's donations will help MRF to achieve our goal of defeating meningitis.
- If you don't fancy streaming your class live, you can always record it and share the link for people to watch whenever is convenient for them!